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| **October 18, 2017 PTO General Membership Meeting Minutes****St. Bernadette PTO General Membership Meeting** |

**Date, Time, and Location:**  October 18, 2017, 7:00pm EDT, St. Bernadette School

Meeting began at 7:10pm EDT.

In attendance: Jackson, Kathy, Thai, Jason, Jackie, Frances, Vanessa, Jennifer, Mary, Lorena, Brad, Gina, and Mrs. Dalmut.

1. **Opening Prayer (Mrs. Dalmut)**
2. **Welcome and Introductions (Jackson)**
* Jackson welcomed everybody to the first PTO General Membership Meeting, thanked everybody for coming and participating in PTO events, and introduced the PTO Board.
* Jackson also thanked Father Don and Principal Dalmut for their support of the PTO.
1. **Recap of Completed Events (Jackson)**
* Jackson recapped the completed projects that the prior PTO board initiated. They are as follows:
* New chairs in the gym
* New swings at the playground behind the school
* Skins in all the classrooms
* Jackson also recapped in detail all of the following events that the current PTO has organized and or participated in. They are as follows:
* Guardian Angel Program.
* EPI school supplies.
* Sneak-a-Peak / Volunteer Sign up Day.
* Playground Mulching and Enhancements.
* New Family Orientation and Kindergarten Orientation.
* Back-to-School Night (Grades 6-8).
* Back-to-School Night (Grades K-5).
* Room Parent Coordination.
* Outdoor Movie Night.
* First Teacher Appreciation Luncheon (Grades 2-3).
* Fall Festival/Parish Picnic.
1. **Treasurer’s Report (Thai)**
* Thai provided a copy of the budget to everybody in attendance and went through the budget line by line. No questions were asked.
1. **Fundraising Overview & Upcoming Events (Jackson and Jackie)**
* Jackson provided an overview of the previous, ongoing and upcoming fundraising/“friendraising” events. The following events were discussed:
* PTO dues and how they are spent, playground mulch, etc.
* Back to School Movie Night.
* Christmas family fun night, which will take the place of the Secret Santa. Specifics to follow as we get closer to Christmas.
* 50-50 raffle and the donation box at Fall Festival. Proceeds going toward a new laminating machine for the school.
* Chocolate sale fundraiser, a new fundraising event that has already been very successful and gives the students an opportunity to help raise money for their school.
* Screenagers viewing party, an upcoming event revolving around technology. Details to follow.
* Spring fundraiser/auction. One question followed on this topic.
* A question was asked about possibly participating in a “wreaths across America” event. Jackson thought that might be a good idea and agreed that the PTO would look into it.
* Jackie mentioned the new spirit wear T-shirts and provided an overview of the following upcoming events that the PTO will be involved with. They are as follows:
* Dining out event in November. More details to follow.
* Barnes and Noble night to take place on January 31. Volunteers are needed. More details to follow.
* Poinsettia sales will begin in November. More details to follow.
1. **Principal’s Report (Mrs. Dalmut)**
* Mrs. Dalmut provided a detailed overview on a number of issues/programs that have come before her and the school. The issues/programs she addressed and reported on are as follows:
* School enrollment is now at 414and growing.
* Report card overview and grading scale.
* Student dress/attire according to the weather.
* Halloween Happenings is going to take place. Details to follow in the Cardinal Connection.
* Upcoming Jersey Mikes dine out with all proceeds go to Christ House.
* Parent teacher conferences.
* Book fair in November.
* New dyslexia program coming soon. Details to follow.
* Spring auction which will be a joint parish/school/PTO event that will take place April 14, 2018 and proceeds will go toward school technology and upgrades. If anybody is interested in helping or coordinating the auction please reach out to Mrs. Dalmut as she is spearheading an auction planning committee.
1. **Q & A and Closing Remarks (Jackson/PTO Board)**
* There was one comment on how nice the fall festival was and how appreciative people were that it was free of charge.
1. **Closing Prayer (Jackson)**

Meeting concluded at 7:50pm EDT.

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| **St. Bernadette PTO Operating Committee Meeting Attendees**  |
| **Position** | **Board** | **Name** | **Present** |
| President | ECOC | Jackson D. Toof | Yes |
| Vice President | ECOC | Kathleen Mueller | Yes |
| Secretary | ECOC | Jason Ouimet | Yes |
| Treasurer | ECOC | Thai Nguyen | Yes |
| Ways & Means Chair | ECOC | Jackie Evans | Yes |
| Grade Representative (K-2) | ECOC | Frances Moore | Yes |
| Grade Representative (3-5) | ECOC | Vanessa Spendley | Yes |
| Grade Representative (6-8) | ECOC | Jennifer Senzano | Yes |
| Cultural Arts Coordinator | OC | Gina Soriano | Yes |
| Volunteer Coordinator | OC | Lorena Holliday | Yes |
| Faculty Representative | OC | Mary Sinnott | Yes |
| Charter Chair | OC | Bradley Buswell | Yes |
| Pastor\* | ECOC | Fr. Don Rooney | No |
| Principal\* | ECOC | Barbara Dalmut | Yes |

EC = Executive Committee; OC = Operating Committee

\*The Pastor and Principal are *ex officio* members of the EC.  The Pastor, Principal, and Charter Chair are non-voting advisors to the OC.