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| **January 9, 2018 PTO Board Meeting Minutes**  **St. Bernadette PTO Board Meeting** |

**Date, Time, and Location:**  January 9, 2018, 7:30pm EST, St. Bernadette School

Meeting began at 7:30pm EST.

In attendance: Jackson, Kathy, Thai, Jason, Frances, Vanessa, Jennifer, Mary, Brad, Gina, and Mrs. Dalmut.

1. **Opening Prayer (Mrs. Dalmut)**
2. **President’s Report (Jackson)**

* Jackson provided a wrap up of the very successful chocolate sales fundraiser.
* Jackson also discussed the agenda of the 2nd PTO General Membership meeting which takes place on January 17, 2018, and the idea of possibly having a guest speaker.
* Jackson further discussed the upcoming St. Bernadette School open houses on January 28 and January 31 and the PTO’s involvement.
* Lastly, Jackson initiated a conversation on some spring spirit/sport wear. A number of possible items were discussed.

1. **Treasurer’s Report (Thai)**

* Thai provided a copy of the budget to everybody in attendance as well as an update. He was happy to report that the PTO is in good financial shape as we begin the New Year.

1. **Ways & Means Report (Jackie – Jackson gave this report in Jackie’s absence)**

* Jackson discussed Barnes & Noble night, which takes place on January 31 from 6:00PM to 9:00PM. The final pieces are being put in place for this event.

1. **Grade Representatives Report (Frances, Vanessa, Jennifer)**

* The Grade Reps. discussed the logistics of the upcoming Family School Dance which takes place on February 2 from 6:30PM to 8:30PM. The theme will be an 80s and 90s Throwback. Numerous items were talked about such as: concessions, contests, activities, DJ, etc.
* The next teacher appreciation lunch was also discussed. Conversations with the involved room parents have taken place. The lunch is scheduled for February 1.

1. **Principal’s Report (Mrs. Dalmut)**

* Mrs. Dalmut provided an update on a number of issues/programs/items that have come before her and the school. The issues/programs/items she addressed and reported on are as follows:
* School Auction – moving along very nicely and she and Father Don are excited about it and look forward to everybody being involved in some way, shape or form. The flyer has been printed and the promotion of the Auction is underway.
* Upcoming Catholic Schools Week and the schedule.
* School registration, which begins next week.
* Details of the future Chromebook program.
* School technology – current needs and future needs.
* Middle school information night.

1. **General Discussion (Jackson/PTO Board)**

* Jackson initiated a conversation about how best to use some of the unmarked funds that the PTO has raised throughout the year. Many ideas were discussed such as, but not limited to: school iPads and charging cart, sound canceling headphones for computer classes, new Xerox machine, water fountain bottle filtration system, etc.

1. **Miscellaneous (Jackson/PTO Board)**

* A brief discussion took place about the PTO assisting with the Lenten soup on March 16 from 6:30PM to 7:30PM. The Lenten soup suppers are coordinated by the Knights of Columbus, and are served between 6:30PM – 7:30PM prior to Stations of the Cross on Fridays during Lent in the school cafeteria.

1. **Closing Prayer (Jackson)**

Meeting concluded at 8:25pm EDT.

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| **St. Bernadette PTO Operating Committee Meeting Attendees** | | | |
| **Position** | **Board** | **Name** | **Present** |
| President | EC  OC | Jackson D. Toof | Yes |
| Vice President | EC  OC | Kathleen Mueller | Yes |
| Secretary | EC  OC | Jason Ouimet | Yes |
| Treasurer | EC  OC | Thai Nguyen | Yes |
| Ways & Means Chair | EC  OC | Jackie Evans | No |
| Grade Representative  (K-2) | EC  OC | Frances Moore | Yes |
| Grade Representative  (3-5) | EC  OC | Vanessa Spendley | Yes |
| Grade Representative  (6-8) | EC  OC | Jennifer Senzano | Yes |
| Cultural Arts Coordinator | OC | Gina Soriano | Yes |
| Volunteer Coordinator | OC | Lorena Holliday | No |
| Faculty Representative | OC | Mary Sinnott | Yes |
| Charter Chair | OC | Bradley Buswell | Yes |
| Pastor\* | EC  OC | Fr. Don Rooney | No |
| Principal\* | EC  OC | Barbara Dalmut | Yes |

EC = Executive Committee; OC = Operating Committee

\*The Pastor and Principal are *ex officio* members of the EC.  The Pastor, Principal, and Charter Chair are non-voting advisors to the OC.