MINUTES

Saint Bernadette PTO Minutes
Tuesday, November 2, 2011 7:30 PM
School Library

In Attendance:

Mrs. Beeks, Tracey Pilone, Sandy Barrick, Yvonne Horner Becky Garcia Mandy Molinari,Trish Buswell, Lisa McGillis, Tracey Hill, Maricarmen Illecias

Opening Prayer

I. President's Report: Tracey Pilone

a. Race For Education update: $9100 in donations online so far, and this does not include checks that have come in to the school. We will do one more push for donations by sending out pictures with reminders.

b. Executive Board Additions: Discussion was held regarding the proposal for Grade Reps to be added to the Executive Board. Mrs. Beeks' biggest concern: heading back towards a large board, rather than an "executive board". Option to add one grade rep, rather than all three. Discussed possibility of rotating grade rep attending board meetings, or assigning one grade Rep to the board each year, or adding all three.

- Option 1 Leave Executive Board as is
- Option 2 – Add one or three grade reps to the Board

The board voted, and Option 2 passed. Executive board will come up with a proposal to add either one or three grade reps to the Executive Board beginning next year. Once this has been established, the proposal will go to Mrs. Beeks for approval, then to the General Membership for a vote.

c. Playground Equipment – See Labels

d. Uniform Exchange: Becky Garcia and Tracey Hill have cleaned up the Uniform Exchange, sold 100 pieces at the Fall Festival. All pieces now $1 a piece. Need new volunteers to work at the uniform exchange.

e. Tracey arranged for a Mass for Mr. Richard. Scheduled for next October.

II. Principal's Report: Mrs. Beeks

a. Update on Bookkeeping Position: Posted job, will let the Board know when a decision has been made.

b. Mrs. Beeks proposed that we establish parliamentary procedure at General Membership meetings to ensure that Members get a chance to speak while keeping meetings on track. The Board recommended that if a person has a concern to voice at the meeting, they contact the secretary 48 hours in advance to get on the agenda. Secretary sends out agenda 24 hours in advance. Speaker would have two minutes to express concern, then a discussion time of five minutes would be allotted to Board and general members. If a topic is not on the agenda, members can speak to board members or principal afterwards. Proposal to adapt Parliamentary Procedures was voted on and passed.

III. Vice President's Report: Mandy Molinari

a. Labels for Education - we earn at least one point per label, and our balance is now 39,000 points. We can earn materials – art equipment, gym equipment, etc. We will cash in points for playground equipment requested by Mrs. Beckerman.

b. Box Tops: We will hold a winter class challenge for boxtops. Each class to get a box and compete, as well as faculty as a separate class. From now till Christmas, reminders will be sent via e-packet. Class with most boxtops will gets privileges such as dress down day, pizza party, or movie. If whole school hits 20,000, then whole school gets dress down day.

c. Mandy has been working with Mr. Snydstrup, and PTO website has been updated.

IV. Secretary Report: Yvonne Horner

Minutes from the October General Membership meeting were approved. Tracey will send minutes and cover letter to office for publishing.

V. Grade Reps Update: Fall Festival Follow Up (see document)

Discussion on allocating the profit from the Fall Festival: Previously Fall Festival money went to band, and Sock hop money went to 8th grade. In addition, this year the NJHS helped out a considerable amount. Mrs. Beeks suggested to split money: $800 each band and 8th Grade, $1000 to NJHS. Board voted and approved.

VI. Ways and Means Update: Becky Garcia

a. Rene Hackney from Parenting Playgroups as speaker at January PTO meeting – January 18th @ 7:30 –Mrs. Beeks will check cafeteria availability for dates.

b. Auction: Discussed various dates and possibilities of combining the auction with other school activities. It was decided that we would hold the auction as a wine and appetizer evening for the parents and faculty. Mrs. Beeks will check the availability of the date of Friday February 3rd.

c. Will hold 50/50 raffle after Christmas, with the possibility of the drawing being held at the auction.

d. Poinsettia sales: on track, will publish in bulletin.

e. Barnes and Nobles- Spirit night on February 1st. We need teacher wish lists before Christmas.

f. Easy moneymakers (Target, Giant, Safeway rewards, Box Tops, etc.) Need to encourage parents to register their cards so that points go to St. Bernadette.

VII. Event Coordinator Update: Lisa McGillis

a. Secret Santa on Saturday December 3rd: This has been somewhat of a fact-finding mission, as the parent who ran it last year is no longer here. Will meet with Mrs. Salvatori on Monday. Discussed possibility of paying for next year's deposit to the vendor this year, so that we get a discount. Tracey will check on this.

b. School Open House November 13th (need Spanish speaking tour guides) and Tuesday the 15th. Will speak with Carole Vogel about volunteers.

VIII. Cultural Arts Update: Tracey Hill

Two cultural arts performances held so far this year: a math magician, and the President's Own Marine Band. Looking into more possible cultural arts events this year, will discuss schedule with Mrs. Beeks.

Closing Prayer

Meeting ended at 9:30 pm