

St. Bernadette PTO Executive Board Special Meeting

Tuesday, June 11, 2013

7:45-8:15 p.m.

School Cafeteria

In attendance: Jeanmarie Spradlin, Erin Moore, Rose Kwiatkowski, Amy Burger, Kim Jones, Mary Fedorochko, and Jim Shepherd.

1. Opening Prayer (Spradlin)
2. PTO Closet(Fedorochko)
 - a. PTO closet located in the kitchen will be the storage area for the left over sweatshirts. This cabinet will have a separate lock not compatible with the other two cabinets. The keys will be available by asking the school office.
 - b. Sales will resume in the fall. The current inventory represents our profit.
3. Playground Update (Fedorochko)
 - a. Playground Committee (Mrs. Fedorochko, Mr. Bacino, Mr. Sils and Fr. Kevin) met last Thursday to discuss the 3 proposals (A, B and C – C is a combination of A & B). Per Fr. Kevin's request for information, Mrs. Moore emailed Fr. Kevin current budget report, showing a positive cash flow of \$65,000 with an indication there were several outstanding deposits not reflected in the report. Fr. Kevin responded to the email with the attached response.
 1. During initial stages of the process to renovate the playground and related field area, we did not have any costs to refer to so we used \$100,000 as our base and after further investigation and research for the project the \$100,000 figure seemed realistic.
 2. The PTO had no idea how successful or unsuccessful our fundraising efforts would be in this economic time of furloughs – we remained optimistic.
 3. Current playground is 10 years old and established before our successful all-day kindergarten and preschool and also before and after school care programs. Playground codes are constantly evolving.
 - i. 1 of the existing pieces was noted as being of excessive height.
 - ii. Rockwall structure has several issues that need to be addressed including loose areas of contact that would require a welder.
 - b. Discussion on why option C is the way the PTO Board would like to proceed.
 1. Removal of all current pieces of equipment.
 2. Cost saving measures
 - i. Carver Landscaping will remove the equipment.
 - ii. Boy Scouts will distribute the existing mulch to other areas of the St. Bernadette campus as the current proposal includes a playground

surface that is sprayed in. New mulch will not be needed in the fall only in the spring.

iii. Playground lining will be donated by a parent.

3. Cost of option C is higher than A or B but would give us equipment of the same age, a consistent warranty on all pieces, we can use the same supplier (Miracle Playground).

i. Option A is \$43,000 and Option B is \$26,000 for just the equipment and installation.

ii. There would be an additional \$8,000 in site work for both Option A and Option B.

iii. We would save up to \$5,000 by going with Option C.

4. We are getting a great deal on this equipment and it can be used by children ages 2-12 with various elements for all age groups.

5. Funds are available in the dial account and we will dedicate 2014 Auction proceeds to replace those funds and follow the lead of Mr. Kelleher on any other new initiatives he presents.

6. A new playground will be wonderful for the kids and will be used to its fullest; from morning recess to the end of day with our after school program.

c. Discussion of use of Dial account

1. Per Mr. Shepherd, as of May 1 there was \$105,661 in the dial account and \$42,978 in the operating account. Arlington's recommendation for dial account is 1 year of operating expenses, last year 50% was adequate. Current budget for 2013-2014 is \$90,000 which would require \$45,000 in the dial account.

2. Fundraising has already begun for next year.

i. EPI School Supply Kits – we get 9% of those sales.

ii. Barnes and Noble Night has already been booked.

iii. Sweatshirt inventory.

iv. Fall Festival date has been set.

3. We can complete Phase I of the project now. It will make a great impact on the parents showing this Phase has been done.

4. Phase II (leveling the field) would allow Mr. Marulli a safe level field for soccer, field hockey and other sports. We do not have firm estimates for this phase and it won't be worked on until next year.

5. Initiatives of Mr. Kelleher are not yet known, but as a PTO we have always taken into account the needs and requests of our principal.

d. Mrs. Fedorochko made a motion that we ask Fr. Kevin to present Option C to Arlington, since this is an expenditure over \$50,000 which requires a next level approval, per Fr. Kevin, and with the intent of next year's fundraising efforts to go to the replenishing of the dial account for next year and to continue the efforts of exploring the costs for field renovation and/or repair. Mrs. Kwiatkowski seconded the motion. The Board voted in favor of the motion unanimously.

4. Closing Prayer (Spradlin) – Meeting Adjourns 8:15 p.m.

