

9 May 2017 PTO Board Meeting Minutes

St. Bernadette PTO Board Meeting

Date, Time, and Location: May 9, 2017, 7:15pm, School Computer Lab

In attendance: Gary Fedorochko, James Ginty, Theresa Hull, Mary Fedorochko, Kim Jones, Meghan Smith, Megan Maso, Gina Soriano, Natasha Ofosu, Mandy Molinari, Mrs. Dalmut, Mrs. Monroe, Mrs. Barrick.

I. Opening Prayer (Gary Fedorochko)

Meeting began at 7:19pm

II. Grade Representative Report (Kim Jones, Meghan Smith, and Megan Maso)

- The Middle School Dance is on May 19.
- The last Room Parent Meeting is scheduled for Wednesday, May 17.

III. Treasurer's Report (Gary Fedorochko)

- The April Financials were discussed. Currently, there is \$65,000 in net equity.
- The following expenses are anticipated in the next month: \$4,000 for annual teacher gifts; \$3,800 for end of year parties; and class of 2026 tee shirts.

IV. Ways and Means Report (Mary Fedorochko)

- The PTO received approval for the swings, borders, gazebo, fun tunnel, and mulch. The contracts have gone to Miracle Playground and Mrs. Fedorochko is coordinating the installation for end of July to early August. The costs to remove and dispose of the border and trim is \$1,200.
- Mrs. Fedorochko emailed the Boy Scouts to see if they were interested in removing the gazebo as a service project.
- Father Rooney's request for a 16x16 structure to be placed by the basketball hoops needs to go through Fairfax County for approval. Father Rooney has an appointment with Fairfax County in the July timeframe.
- There was discussion on further classroom improvements as follows:
 - **Gym folding chairs** to be purchased through Catholic Purchasing Services. The folding chairs are black on black, with the chair having a vinyl seat. The cost per chair is \$18.33 and a total of 252 need to be purchased for a total of \$4582.50 (*note: total reflects quantity discount*). In addition, in order to maintain the quality and condition of the new chairs, as well as the rectangular tables used in the gym for various school events, a holder needs to be purchased. An option for a holder that can carry 12 rectangular tables and 42 chairs is \$228.74. The second option holds 84 chairs at a cost of \$214.94. The estimated total project cost is \$5,026.19. The old chairs will be donated, where possible and the rest will be

scrapped. *Motion made and passed for folding chairs and carts for a cost up to \$6,000.*

- **Dry Erase Board** skins to be installed on top of chalkboard material. Teachers are in support of this improvement. The cost for the dry erase skin is \$300/classroom and 17 classrooms currently need them for a total of \$5,100. Mrs. Fedorochko has an appointment with the company on May 31 to discuss options, such as a way to have the boards be magnetized. *Motion made and passed for dry erase skins to be installed in 17 classrooms for a cost up to \$5,500.*
- **Adjustable Tables for support of Lab Learner program** were discussed. A sink will be installed in the current classroom. The height of the current tables do not accommodate the younger children. The 60-inch tables have a chemical guard top and are equipped with an adjustable height feature for 29-31 inches. With Mrs. Dalmut's commitment to the Lab Learner program, and her priority to hire someone to do set up, clean up, and inventory, the tables will be an extreme benefit for all students in K-5. If approved, the PTO would purchase 5 tables at approximately \$578 each for a total of \$2,892.80. *Motion made to table the vote on the adjustable tables pending review of budget for next year to ensure there are sufficient operating funds for next year's PTO Board.*

V. Vice President's Report (James Ginty)

-Mr. Ginty inquired about the installation of trim for the basketball hoop backboards. Mrs. Monroe will follow-up on when the trim will be installed.

VI. President's Report (Gary Fedorochko)

-The General Membership Meeting is on Wednesday, May 17 at 7pm. At the General Membership meeting, there will be a votes on the budget and the 2017-2018 PTO Board. Also, Mrs. Dalmut will have an opportunity to address the school community.

-The PTO Board Transition meeting is scheduled for Tuesday, June 6 at 7:15pm in the Computer Lab.

VII. Principal's Report (Mrs. Dalmut)

-Mrs. Dalmut thanked the PTO for their welcome basket with St. Bernadette items.

-Mrs. Dalmut stated that her focus is to ensure that St. Bernadette focuses on educating the whole child. She has committed to incorporating the Lab Learner Program into the schedule for K-5 for the next school year; however, she also wants to keep focus on fine arts, reading, writing, and language arts.

-Mrs. Dalmut discussed that the school budget for next year is based on a 390 student enrollment. The review of admissions applications is going well.

-Also, Mrs. Dalmut is doing some hiring and she plans to make announcements later in the week.

-Spirit week went really well, with many fun activities for the children, faculty, and staff.

-The Scantron testing is going well, and the children are adjusting well to the test being online.

VIII. Faculty Representative (Mrs. Barrick)

-Mrs. Barrick thanked the Kindergarten and 5th grade parents for the Cinco De Mayo-themed luncheon.

-Also, on behalf of the faculty and staff, Mrs. Barrick thanked all the parents and volunteers who have given their time this school year. The faculty and staff appreciate all the thoughtfulness behind the words and the actions from the parents and families to include volunteering in the classrooms; on the playground; during Specials; providing lunches and food; and treats from families.

IX. Closing Prayer (Gary Fedorochko)

Meeting ended at 8:22pm.

| St. Bernadette PTO Operating Committee Meeting Attendees | | |
|---|---------------------|----------------|
| PTO Position | Name | Present |
| President | Gary Fedorochko | Yes |
| Vice President | James Ginty | Yes |
| Treasurer | Christine DeLorenzo | No |
| Secretary | Theresa Hull | Yes |
| Ways and Means | Mary Fedorochko | Yes |
| K-2 Grade Rep | Meghan Smith | Yes |
| 3-5 Grade Rep | Megan Maso | Yes |
| 6-8 Grade Rep | Kim Jones | Yes |
| Volunteer Coordinator | Natasha Ofosu | Yes |
| Cultural Arts Coordinator | Gina Soriano | Yes |
| Charter Chair | Mandy Molinari | Yes |
| Principal | Barbara Dalmut | Yes |
| Assistant Principal | Beth Monroe | Yes |
| Faculty Representative | Sandy Barrick | Yes |